

IFB Bidder's Checklist

Downloaded and completed Specs & Special Provisions

Shipping and Tax has been quoted (if applicable)

HCE Compliant for quotes \$2,500 and above in accordance with Hawaii Revised Statutes 103D-310(C). If not already registered or compliant, bidder is actively addressing this issue to be considered for award at time of bid closing.

If quoting an alternate product, a product data sheet is uploaded with quote (if applicable)

Included a copy of any/all existing warranty information (if applicable)

Licensed to convey and sell motor vehicles in accordance with all State and County laws and regulations (if applicable)

Signature Page

The undersigned has carefully read and understands the terms and conditions specified in the Specifications and Special Provisions attached hereto, by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion. This proposal is in all respects fair and is made without collusion on the part of any person, firm, or corporation, and no official or employee of the government has any illegal interest in the offer or any portion of the profits thereof.

The undersigned represents: **(Check ✓ one only)**

- ☐ A **Hawaii business** incorporated or organized under the laws of the State of Hawaii; **OR**
☐ A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii but registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.

State of incorporation: _____

Offeror is:

- ☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ Joint Venture
☐ Other _____

Federal I.D. No.: _____ Hawaii GET License I.D. No.: _____

(If providing social security number, please seal information in seperate envelope.

Business address: _____

City, State, Zip Code: _____

State of Hawaii Motor Vehicle Dealer Number _____, if applicable.

**Name of Company contact and
address to which correspondence
should be sent:**

Name of individual: _____

Address: _____

Telephone No.: _____

Fax No.: _____

E-mail Address: _____

Respectfully submitted:

(x) _____
Authorized Signature

Name and Title (Please Type or Print)

* _____

Exact Legal Name of Company (Offeror)
under which the awarded contract will be executed.